

DEPARTMENT SPACE POLICIES

1. PARKING SPACES

When prime parking spaces become available, they will be assigned in accordance with the following criteria (in rough order of importance):

- (a) health / mobility issues,
- (b) possession of some important departmental office requiring regular presence in the department (operationalized: those receiving a course reduction for a departmental office),
- (c) seniority, first by rank, and second by time within the department.

In case of ties, assignments will be made by lot.

2. OFFICE SPACES

When a faculty offices become available, they will generally be offered to faculty on the basis of seniority, first by rank, and second by time within the department. An exception to this general rule occurs when the Chair deems a particular office to be essential to administrative functioning of the department, in which case the Chair can allocate the office as she or he wishes.